

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

Thursday, March 24, 2016

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 9:57 am by Jay Skutt.

2. Roll Call.

Present: Dr. Paul Swanson, Janie McBride, Jay Skutt, Eric Bugna MD, Lucie Kreth, and Gail McGrath.

Absent: Alanna Wilson, Administrative Assistant

Staff: Tom Hayes, CEO, Jeri Nelson, CFO

Visitors: Approximately 5 visitors were present at the start of the meeting.

3. Consent Calendar.

Ms McGrath motioned to approve the consent calendar. A second was made by Ms. McBride. None opposed, the motion was approved.

4. Board Chair Comments.

Mr. Skutt thanked Portola Reporter, Susan Jacobson for her recent article in the paper. Ms. Jacobson thanked Dr. Swanson and staff for their input. Mr. Skutt would like it noted that Board Members will be attending an upcoming Rural Health Care Symposium in San Diego.

5. Board Comments.

None

6. Public Comment.

None

7. Auxiliary Report

Ms. Tanner reported that the Nifty Thrifty grossed \$9,461.00 in February and had 270 volunteer hours and 11.5 lobby hours.

8. Chief of Staff Report

Dr. Bugna reported on EMR updates and issues providers face with the new system.

9. Committee Reports

• Finance Committee

Dr. Swanson reported on the recent IGT funds received. Dr. Swanson reported that February was a good month, expenses were down and revenue was up.

• Planning Committee

Ms. McGrath reported that recent meeting covered the boiler project. Nate Morgan was not in attendance and the committee discussed possible ways to reduce the estimated cost

of \$4 million dollars. There is another meeting scheduled after the April Board Meeting to discuss options.

10. Chief Nursing Officer Report:

Ms. Rohan reported that Pam Urman is the new Acute/ED/Base Station Manger. Ms. Rohan also reported that the census in the ED and Acute have been above average. Ms. Rohan stated that Care Flight will be setting up a station at Nervino Airport in Beckwourth.

11. Clinic Director Report

- Ms. Grandi was introduced by Mr. Hayes as the new Clinic Director.
- Ms. Grandi reported that volume was down in February due to provider absences.
- Ms. Grandi also reported that an application was submitted for the five year Prime Program. Ms. Grandi gave a brief report on what mental health services would be provided with the funds should EPHC be awarded the grant.
- Ms. Grandi also reported that Dr. Feil has started in the Portola Clinic; Robin Jaquez has started in the Loyalton and Graeagle clinics as well as the SNF.
- Ms. Grandi reported that she is updating the Pain Management and No Show policies.

12. Recommendation for Approval of Policies:

None

13. CFO Report:

- Ms. Nelson reported that February was a very good month financially.
- Ms. Nelson also reported on the booking of the IGT Funds.
- Ms. Nelson stated that expenses are down for the month as well as year to date.
- Respiratory Therapy and Telemedicine are doing well.
- Ms. Nelson reported that clinic volume was down in February due to provider absences.

14. CEO Report:

- Mr. Hayes reported that the USDA lot line adjustment is almost complete.
- Mr. Hayes also reported on the MHSA meeting with the County. Mr. Hayes, Ms. Grandi and Mr. Skutt will meet with the County in two weeks to have more discussion regarding disbursement of funds to the county hospitals for behavioral health services.
- Mr. Hayes introduced Anne Yoakum as the new HR Manager.
- Mr. Hayes reported on the sale of property at 97 Commercial Street and also noted that the price on the Loyalton property may need to be lowered.
- Mr. Hayes reported on the LAFCO meeting held on April 11th regarding collaboration and consolidation between local district hospitals.

15. Closed Session.

Mr. Skutt announced the Board would move into closed session at 10:57 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

16. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 11:19 am and announced:

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.
No reportable action.

III. Adjournment. Mr. Skutt subsequently adjourned the meeting at 11:21 a.m.

Approval

Date